

### PROCESS & SET-UP CHANGES

| Initials of person making the change | Press # | Date | Time | Change and reason for change | Time submitted to Q.A. | Q.A. time approved | Q.A. initials |
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\*\* NOTE: ANY CHANGES MADE DURING THE PRODUCTION RUN MUST BE MADE KNOWN TO Q.A. PERSONNEL AS SOON AS THE CHANGE HAS BEEN MADE. THE PERSONS INITIALS ARE THEN REQUIRED ON THIS FORM AND TIME OF APPROVAL OF PARTS. IF THE PARTS ARE NOT APPROVED, LET THE PROCESS TECH. KNOW RIGHT AWAY.