

ENERGY CONTROL PROCEDURE

The following Energy Control Procedure should be used for the equipment listed below.

Date Written: 3-28-00 Date of Revisions: 4-23-12- - -

Authors: Steve Voll

Reviewing Personnel: FRANK REPROGLE Date Reviewed: 5-7-12

Approvals: FRANK REPROGLE Date Approved:

EQUIPMENT DESCRIPTION

GENERAL DESCRIPTION: Exhaust Fans BMC# 3101, 3102

MANUFACTURER: Delta

MODEL: NA SERIAL NUMBER: NA

LOCATION: South production building (west wall)

CONTROLS

The following Controls, including “start/stop” buttons, toggle switches, Circuit breaker, etc. have been identified for this equipment.

Description of Control	Location on Equipment
Start and Stop push buttons (new production building south west wall of the shipping and receiving office)	West wall of shipping and receiving office
Circuit breaker	D-4 breaker panel by dock-4 the lower right hand breaker
Isolate switch	On the upper left hand side of the fan guard

RELEASE AND RESTART PROCEDURES

The steps listed below must be followed to properly release this equipment from a locked or tagged out condition and restart it.

<u>Procedure</u>	<u>Location</u>
Inspect work area and remove tools and other non-essential items.	
Inspect equipment and components to make sure it is intact and ready to run.	
Notify "affected" and "other" employees in the area of impending restart and make sure they are safely positioned away from the equipment	
Unlock and turn-on Isolate switch	On the upper left hand side of the fan guard
Unlock and turn on Circuit breaker	D-4 breaker panel by dock-4 the lower right hand breaker
Start fan with Start and Stop push buttons	On the west wall of the shipping and receiving office