

BACHMAN MACHINE COMPANY  GENERAL INSTRUCTIONS	PREPARED BY: TOOL ROOM MGR.	DATE: 06/04/03	PAGE 1 OF 2
	APPROVED BY: QUALITY MGR.	REVISION: A	GI-TR1
TITLE: PROCEDURE FOR JOB START-UP			

### 1.0 PURPOSE

The purpose of this instruction is to describe the methods used to start-up a job.

### 2.0 SCOPE

This instruction applies to a job start-up in design.

### 3.0 RESPONSIBILITY

The Tool Room/Design Manager will be responsible for the adherence to this instruction.

### 4.0 DEFINITIONS

N/A

### 5.0 REFERENCE DOCUMENTS

N/A

### 6.0 PROCEDURE

1. The Design Manager will assign a designer to the program.
2. Designs shall take into consideration any previous die design for incorporation into new die.
3. The design department develops the concept and strip layout using Cad Cam3 or ProE.
4. Customer reviews the strip layout.

5. Should the customer want changes, a discussion with BMC to determine the method for die function will take place.
6. Once strip layout is agreed to and signed off by the customer design of the die will begin.
7. Should any significant changes to the die be required it will be submitted to the customer for approval and sign-off prior to the change being made.