PMC Receiving and Material Dock Audit Log

Date	Supplier	Item #	Manufacturer (if applicable)	Product/Material Type/Description	Lot Number and Color (if applicable)	Qty	*Acc or Rej	Insp. By:	**PO#

* Make note on packing list for any rejectable or unacceptable conditions, such as damage, wrong product, wrong counts, and turn into Purchasing for disposition immediately.
** If no PO, leave blank and make a note on packing list